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03/08/2013 RP1 \$20.00

**CERTIFICATE OF CORPORATE RESOLUTION OF  
BOARD OF DIRECTORS  
OEHA, INC.  
(DOCUMENT RETENTION)**

The undersigned Secretary of OEHA, INC., a Texas non-profit corporation (the "Association"), does hereby certify, that at a regular meeting of the Board of Directors of the Association held on July 28, 2013, with at least a majority of the Board of Directors being present, the following resolution was duly made and approved by the Board of Directors:

WHEREAS, pursuant to that certain "Modification, Addition, and Extension of Restrictive Covenants Pursuant to Texas Property Code Chapter 201 and 204" recorded under County Clerk's File No. U149174 of the Real Property Records of Harris County, Texas, and any and all amendments thereto (the "Modification"), the Association is responsible for the administration and operation of OAK ESTATES, which includes OAK ESTATES, OAK ESTATES SECTION 2, AND THE LOTS AS DEFINED IN THE MODIFICATION (the "Property") and the restrictive covenants set forth therein; and

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WHEREAS, by this resolution, the Board of Directors wishes to adopt a policy governing the retention of documents consistent with the provisions of Section 209.005(m) of the TEXAS PROPERTY CODE, and to provide disclosure of such policy to current and future owners of lots at the Property as to same.

NOW THEREFORE, formal notice is hereby given to all current and future owners of lots at the Property as to the policy of the Association, as follows:

**ASSOCIATION POLICY AS TO  
DOCUMENT RETENTION**

It shall be the policy of the Association to retain the following documents in accordance with the stated requirements.

1. Certificates of formation, bylaws, restrictive covenants, and all amendments to the foregoing shall be retained permanently;
2. Financial books and records shall be retained for at least seven (7) years;
3. Account records of current owners shall be retained for at least five (5) years;
4. Contracts with a term of one year or more shall be retained for at least four (4) years after the expiration of the contract term;
5. Minutes of meetings of the owners and the board shall be retained for at least seven (7) years; and
6. Tax returns and audit records shall be retained for at least seven (7) years.

The Association shall not be required to retain any documents not shown herein above. After the expiration of the applicable retention period, the documents are subject to removal from the Association's books and records, and shall no longer be available for review or inspection.

OEHA, INC., a Texas non-profit corporation

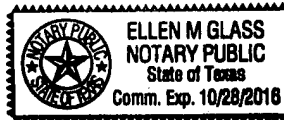
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By: Allen S Lucas  
Allen S Lucas, Secretary

STATE OF TEXAS       §  
                                  §  
COUNTY OF HARRIS   §

This instrument was acknowledged before me on this 28 day of Feb. 2013, by Allen Lucas, Secretary of OEHA, INC., a Texas non-profit corporation, on behalf of said corporation.

Ellen M Glass  
Notary Public - State of Texas



RECORD AND RETURN TO:  
Frank, Elmore, Lievens,  
Chesney & Turet, L.L.P. ✓  
Attn: Richard C. Lievens  
9225 Katy Freeway, Suite 250  
Houston, Texas 77024

RP 086-17-3436

FILED FOR RECORD  
8:00 AM

MAR - 8 2013

*Stan Stewart*  
County Clerk, Harris County, Texas

ANY PROVISION HEREIN WHICH RESTRICTS THE SALE, RENTAL, OR USE OF THE DESCRIBED REAL  
PROPERTY BECAUSE OF COLOR OR RACE IS INVALID AND UNENFORCEABLE UNDER FEDERAL LAW.  
THE STATE OF TEXAS  
COUNTY OF HARRIS

I hereby certify that this instrument was FILED in File Number Sequence on the date and at the time  
stamped hereon by me, and was duly RECORDED, in the Official Public Records of Real Property of Harris  
County, Texas.

MAR - 8 2013



*Stan Stewart*  
COUNTY CLERK  
HARRIS COUNTY, TEXAS